

TO: Staff Senate

FROM: Mark Murphy, University Staff Senate President

DATE: June 7, 2016

SUBJECT: June 8, 2016 Staff Senate Meeting Agenda
PNC Bank Board Room, Brennan Hall, 10:00 – 11:30 a.m.

1. Welcome:
 - a) Opening Prayer (Kristi Klien)
 - b) Request volunteer for opening prayer for next meeting
 - c) Attendance / Quorum
2. Review of previous months' meeting minutes
 - a) Motion to accept minutes
3. Review Agenda and suggest any new agenda items from the Senate.
4. Motion to accept agenda and any new items
5. Report from Liaison, Patricia Tetreault
6. 2016-2017 Budget Update {1050hrs}
7. President Report
 - a) History
 - b) Constitution
 - c) By-Laws
 - d) Officers
 - e) Committee Chairs and Co-chairs
 - f) Topic, Motion, Discussion, Table, Vote, Action
8. Officer Election-Vice President (1 yr), Parliamentarian (2yr), Secretary (2yr)
 - a) Introduce nominees
 - b) Open nominations from the floor
 - c) Election, ask for two volunteers to pass out, collect, and tally ballots.
9. Committee Description and Sign-up Sheets
 - a) Communications
 - b) Election & Membership
 - c) Executive
 - d) Finance
 - e) Social Events & Community Building
 - f) Staff Development
 - g) Staff Recognition & Excellence Awards
 - h) By-Laws (ad hoc)
10. Items from the floor
11. Motion to Adjourn